

14 Allegretto. (Molto Maestoso, scherzando.)

Sacred Heart Girls' College



INSTRUMENTAL MUSIC PROGRAM

HANDBOOK

Music at Sacred Heart Girls' College

Instrumental Program

Sacred Heart Girls' College provides a wide range of optional music education opportunities that equip students with the tools to enhance and enrich their lives through emotional, social and cognitive growth. There are many benefits to learning an instrument, including fine motor skills, critical listening, reading and analysing, among others. Through a structured learning environment, students are taught to value creativity and teamwork, and are given a foundation to develop a lifelong involvement with the Arts. An ideal learning environment for your daughter's musical education is provided through the convenience of on-campus teachers, as well as a rotating timetable to eliminate the possibility of the same classes being missed each week.

This handbook gives a detailed overview of the procedures and expectations for students who wish to become involved and embark on their musical journey.

Music Department:

Our instrumental and vocal teachers are well-seasoned professionals, both as educators and musicians, and deliver a high standard of individual tuition and ensemble leadership.

Music Co-ordinator and Classroom Music Teacher – Nancy Calo

Voice – Melissa Hann and Daniel Brinsmead

Strings – Alice Lewandowski

Piano, Bass Guitar and Music Theory – Kaz Lewandowski

Drums and Percussion – Campbell Phillips and John Davis

Woodwind – Peter Malberg

Flute – Mark Shiell

Guitar – Leo Intilangelo and Stuart Fisher

Instrumental Tuition

The College offers individual tuition in the following areas:

- Piano
- Voice
- Drums/Percussion
- Clarinet
- Flute
- Saxophone
- Trumpet
- Trombone
- French Horn
- Guitar
- Violin
- Cello
- Double Bass
- Music Theory

Ensembles

The ensemble program aims to consolidate the learning received in private classes and provide a well-rounded musical education to students, including development of skills, collaboration and team building. Participation in the ensemble program is a requirement for every student enrolled in the instrumental program. The cost of the ensemble classes is covered by the instrumental fee.

These ensembles include:

- Harmonics (vocal group)
- Madrigals (vocal group)
- Musettes (vocal group)
- Sacred Heart Orchestra
- Guitar Orchestra
- Chamber Guitars
- Rock Project
- String Ensemble
- String Quartet
- Junior & Senior Percussion Ensembles
- Jazz Band
- Woodwind Ensemble
- Flute Ensemble

Performance Opportunities:

As part of their musical tuition, the girls at Sacred Heart are afforded opportunities to perform at a variety of events throughout the school year, both as soloists and in ensembles. These events are a great way for students to get performance experience and build on their confidence and public presentation skills. These opportunities include:

- Lunchtime Concerts
- Vocal Soirée
- Guitar Soirée
- String Soirée
- Piano Showcase
- Mass
- Annual Concert

Other educational performance development opportunities with distinguished artists are offered:

- Jazz Band workshop
- Piano Master class
- Music Camp

Policies and Procedures

Enrolment Forms

Students are advised to submit an enrolment form before the start of semester for each new instrument to secure a time slot with the available teacher. This includes instrument selection, instrument hire requirements and direct debit details. These forms can be found at the Main Office, the Music Office, or on the Sacred Heart website.

Fees

There are two types of lessons available for music students:

- **30-minute Instrumental/Vocal Lesson** **\$520 per semester**

Individual lessons on your daughter's instrument of choice

- **30-minute Theory Lesson** **\$520 per semester**

Individual music theory lessons to assist with advanced theory and exam preparation (AMEB)

Billing Procedure

Fees are charged separately from school fees, and will be due at the commencement of each semester. Payment in full by credit card, cheque or EFTPOS is required at the time of billing through the Sacred Heart Accounts Office.

No student will be allowed the privilege of participating in instrumental music lessons if school fees are outstanding. Sacred Heart Girls' College reserves the right to withhold tuition from a student whose fees remain outstanding.

It is assumed that if there has been no notification of discontinuation, the fees will automatically be billed for the following semester.

Lessons

Lessons commence at the beginning of each Semester. The standard length of each lessons are 30 minutes, and are held weekly throughout the semester in which the student has enrolled. The number of lessons in a term will not always be the same, as terms are of varying lengths. Timetables are displayed on the noticeboard outside the lesson rooms upstairs in the Fourvière Building, and are also communicated to students via email from their teacher. It is the student's responsibility to catch up on any missed work from their classes, and the timetable is on a rotational basis so that the student does not always miss the same class.

Occasionally the students may be asked to purchase music. This will be communicated to the parent as the situation arises.

Replacement Lessons

It is expected that a student will attend all scheduled lessons. If there is a school-based disruption, the teacher will endeavour to find another time to make up the lesson. If a student cannot attend a lesson due to illness or a non-school appointment, 24 hours' notice is required by email to the instrumental teacher. If no notice is given, a medical certificate may be required to procure a make-up lesson. This is at the discretion of the music co-ordinator.

If a teacher is absent, all lessons will be made up. If a student misses two or more lessons scheduled during students' personal holidays, the lessons may not be made up and lesson fees may be forfeited. This is at the discretion of the teacher.

Reporting

At the end of each semester, music students will receive a report on their progress. This will take into account practice habits, punctuality, development of technique, performance ability and ensemble participation. The instrumental reports will be available online, through Simon, with their class reports.

Cancellation of Tuition

If a student wishes to discontinue her individual tuition, a conversation with the teacher must take place. Following that, a Notice to Discontinue Music Tuition form must be handed in to the Music Office prior to the end of the semester in which they are currently enrolled. These can be found at the Music Office or by request from the teacher.

If no notice of discontinuation is given before the commencement of the next semester, it is assumed that enrolment will be continued, and fees will be charged accordingly.

Instrument Hire:

Hiring an instrument from the school is advised when a student is first learning an instrument. This allows the student to evaluate their commitment to that instrument before the parent/guardian purchases one new. All instrumental hires come with the understanding that any damage will be paid for by the parent. If the instrument is stolen or misplaced, replacements will also be paid for by the parent. An instrument hire form needs to be collected, completed and returned to the Music Office before the instrument is taken home.

Prices for instrument hire are as follows:

- **\$250** per year for Violin, Cello, Flute, Clarinet, Saxophone, Trumpet, Trombone, French Horn
- **\$100** per year for Guitar

- **\$150** (one-off purchase) for Drum Packs

AMEB Examinations:

The students are encouraged to sit external examinations such as those offered by the Australian Music Examinations Board (AMEB). This teaches them solo examination skills and discipline, which are valuable to performers. The certificates awarded acknowledge a skill level that is internationally recognised. Contact the relevant music teacher and/or the Music Office for more information.

Other Information

For further information on these policies, please contact the Music Department by calling the College on 9568 5488. Alternatively, please email any concerns or enquiries to music@shgc.vic.edu.au, and a member of our music team will get back to you as soon as they are able. If you have any enquiries regarding fee payments, please contact the Accounts Office.

All forms mentioned in this handbook can be acquired from the music teacher, by visiting the Music Office, or can be downloaded from the school's website.