



SACRED HEART GIRLS' COLLEGE

ROLE DESCRIPTION

CLASSROOM TEACHER

Sacred Heart Girls' College is a school within the Catholic ethos, educating young women for life and always striving upwards for excellence in learning and growth of faith. We are committed to providing an environment which enables the development of strong, articulate women, faithful to Gospel values, with respect for themselves and compassion for others - discerning, confident, prepared and willing to embrace life's challenges.

Sacred Heart Girls' College is a Catholic Girls' College:

- Striving to create a culture of learning in a Christ-Centred, disciplined environment
- Encouraging faith development and providing a vigorous Catholic Education
- Fostering a community where all are treated with respect and dignity. Promoting academic excellence, offering diverse intellectual, sporting and artistic opportunities
- Demonstrating a vision of Christian womanhood, emphasising committed leadership and service
- Recognising that education is for life, instilling a desire for truth, compassion and justice
- Promoting a child safe environment for all students

Classroom teachers are responsible to the Principal for the delivery of quality learning and teaching experiences that maximise learning outcomes for all students. They are expected to actively support the College mission, vision and values. Classroom teachers demonstrate professional practice and behaviour according to the VIT Standards of Professional Practice, the Victorian Teaching Profession Code of Conduct and the Victorian Catholic Schools and CEO Agreement (November 2013). Their engagement with the community is consistent with the expectations outlined in the SHGC staff handbook. Classroom teachers also play a vital role in the development and implementation of the College Strategic Plan and Annual Action Plans.

ROLE RESPONSIBILITIES

Classroom teachers at Sacred Heart Girls' College will:

1. Actively and publicly promote and support the College, its mission, vision and values.
2. Support the Catholic ethos of the College and the liturgical dimension of College life.
3. Support the leadership of the College.
4. Provide students with a child-safe environment
5. Be familiar with and comply with the school's child-safe policy and code of conduct, and any other policies or procedures relating to child safety.

6. Participate in College functions that are deemed to be part of a staff member's professional duties.
7. Actively and publicly contribute to building the positive reputation of the College within and beyond the College community.
8. Be a positive role model to students, parents, colleagues and the broader community.
9. Demonstrate a commitment to promoting and achieving best practice in matters relating to learning and teaching by implementing policies and practices as outlined in the Staff Handbook.
10. Demonstrate a commitment to promoting and achieving best practice in matters relating to student wellbeing by implementing policies and practices as outlined in the Staff Handbook.
11. Share responsibility with colleagues for the development, documentation and review of courses of study.
12. Collaborate with colleagues by sharing responsibility for their own and others' professional learning.
13. Attend and participate in meetings according to College policy.
14. Maintain and safeguard the privacy of students and student records.
15. Perform other duties as required by the Principal.

Further details of all policies, procedures and expectations can be found in the Sacred Heart Girls' College Staff Handbook.